

**The Himachal Pradesh State Cooperative Bank Ltd.
(Scheduled Bank) Head Office, The Mall Shimla- 1**

DETAILS AND PREREQUISITES FOR THE CONDUCT OF WRITTEN EXAM FOR APPOINTMENT OF JUNIOR LECTURERS IN THE BANK FOR TRAINING INSTITUTE AT SANGTI, SUMMER HILL SHIMLA-5

1. Number of Posts : 3 (one each in three different streams i.e Jr. Lecturer in Accountancy and Book keeping, Junior Lecturer in Management and Junior Lecturer in Cooperative Law)

2. Eligibility Criteria:

Sr. No.	Name of post and stream	No. of posts	Eligibility Criteria
1	Jr. Lecturer in Accountancy and Book keeping	1	<p>i) Consistently high academic record with 55% or above; Matriculation onwards.</p> <p>ii) Master's Degree in Commerce with 55% marks or above or Associate/fellow of the Institute of Chartered Accountants of India.</p> <p>(iii) Desirable two years practical or teaching experience in the field of Accountancy and Book Keeping.</p>
2	Junior Lecturer in Management	1	<p>(i) Consistently high academic record with 55% and above; Matriculation onwards.</p> <p>(ii) Master's Degree in Business Administration/Economics from an Institute/ University of repute with 55% or above.</p> <p>(iii) Desirable: Two years Practical or Teaching Experience.</p> <p>M. Phil / CAIIB or Doctorate Degree.</p>
3	Junior Lecturer in Cooperative	1	<p>(i) Consistently high academic record 55% and above; Matriculation onwards.</p>

Law		<p>(ii) Ist Class Bachelor's Degree in Law or LLM Degree with 55% or above.</p> <p>(iii) Desirable: Two years experience in teaching/practice of co-operative law /banking law.</p>
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Note: The term consistently high academic record of 55% and above shall mean that candidate should possess 55% and above marks in all academic standards right from 10th/10+2, Graduation and post Graduation standard. Candidates possessing less than 55% marks in any academic standard/degree shall not be eligible.

3. Age as on 1st January, 2016: Candidate should be above 18 years and below 45 years of age. The candidates born between 01.01.1998 and 02.01.1971 (both days inclusive) are eligible.

4. PAY SCALE: Pay Band Rs.10300-34800/- **and Grade Pay** Rs.4200/-

5. APPLICATION FEE (non refundable): Rs.1000/- for each post to be paid through Bank Draft in favour of General Manager, H.P. State Cooperative Bank Ltd. payable at Shimla.

6. Last Date for receipt of application:
The last date for receipt of application is 30.09.2016 at 5.00 pm. Incomplete applications or those received after due date shall not be entertained and will be rejected summarily. **The application to be addressed to the Chief Coordinator, HRRC, University College of Business Studies, Avalodge, Chaura Maidan, Shimla- 171004.**

7. CALL LETTERS:

Call letters for written Examination, to the eligible candidates mentioning Roll No., Centre of exam and other relevant information/ instructions will be sent to the candidates on their **correspondence address mentioned on the self addressed envelops with postal stamps of Rs. Six.**

8. Syllabus:

The level of examination and syllabus for examination shall be as under:-

- i) **Jr. Lecturer in Accountancy and Book keeping:** 75% coverage of questions shall be of related subjects and 25% coverage shall be of General Awareness including that of state of Himachal Pradesh.

ii) Junior Lecturer in Management: 75% coverage of questions shall be of related subjects and 25% coverage shall be of General Awareness including that of state of Himachal Pradesh. There will be common paper for the candidates of management and economics backgrounds. The syllabi will cover management & organizational behavior, human resource management, financial management, marketing management, strategic management, micro economics, macro economics, Indian economy, public finance and money & banking. Equal number of questions will be set from the subjects of management and economics.

iii) Junior Lecturers in Cooperative Law: The composition of questions shall be 50% coverage of General Law and 25% coverage shall be of Cooperative Law, rules and regulations. Rest of 25% coverage shall be of General Awareness including that of Himachal Pradesh.

9. Total Marks for Written Examination:

The written test shall be of 100 multiple choice objective type questions of one mark each. The examination will be of Two Hours duration.